NEW STUDENT CHECKLIST

Congratulations on your acceptance to Southern Connecticut State University!

This sheet provides you with information and resources to assist you as you continue your collegiate journey at Southern. As you complete each step, keep this record by checking the box and filling in the date.

ACCEPT ADMISSION
All admitted students must accept their offer of admission to the university.

COMPLETED ___/____/____

LOGIN TO YOUR SCSU EMAIL ACCOUNT
Your username is your full email address and your password is initially set as “SCSU!” (must be all caps) plus your six-digit birthdate (MMDDYY). For example, if your birthday is March 4, 1980 then you would enter SCSU!030480 as your password. Once you have signed in, you will be prompted to enter personal verification information that can be used to reset your password.

COMPLETED ___/____/____

CONTACT YOUR PROGRAM COORDINATOR
The program coordinator for the program you are pursuing will be your point of contact for program advisement and course selection.

COMPLETED ___/____/____

REGISTER FOR COURSES
To get started, launch MyApps and follow these steps:
• Go to Banner Web
• Student Services
• Registration
• Schedule Planner and Registration

COMPLETED ___/____/____

SUBMIT THE REQUIRED HEALTH INFORMATION
The State of Connecticut requires that: 1) all new full or part-time SCSU students who were born after December 31, 1956 provide proof of all required immunization against Measles (Rubeola), Mumps and German Measles (Rubells), Varicella and that 2) all students who live on campus provide proof of immunization against Meningitis within 5 years of enrollment. Documentation can be sent to the Health and Wellness Center at SouthernCT.edu/health-services.

COMPLETED ___/____/____

OBTAIN YOUR PARKING PERMIT
All vehicles operated or parked on campus must properly display an SCSU parking decal. Vehicle owners and operators must register their vehicles and obtain a parking pass at the University Police Department.

COMPLETED ___/____/____

GET YOUR HOOT LOOT CARD
To get your SCSU Hoot Loot ID Card, visit the University Card Office in the Wintergreen Building. You will need a photo ID and proof of current enrollment (for students) or proof of employment (a letter from your on-campus supervisor for employees). Hats and sunglasses are prohibited in the photo IDs.

COMPLETED ___/____/____

INSIDE SOUTHERN
You may also visit the Inside Southern webpage at SouthernCT.edu/inside-southern. It lists an abundance of resources to help guide you throughout your graduate student experience.

COMPLETED ___/____/____
SOUTHERN ALERT
Southern Alert is Southern Connecticut State University’s emergency notification system, conveying important information to the campus community in the event of an emergency event, criminal activity, weather-related closing/delay/early dismissal, or other potentially hazardous situations. This system is designed to provide concise and timely notifications via text messaging, voice mail, and email. Southern Alert may be used in conjunction with other, more traditional means of communication. For more information, visit SouthernCT.edu/southernalert.

ACCESS SERVICES TO THE DISABILITY RESOURCE CENTER (DRC)
If you believe you are eligible for support from the Disability Resource Center, call (203) 392-6828 to set up an intake appointment. For more information, including documentation guidelines, please visit SouthernCT.edu/drc.

FOR COMPLETE INFORMATION, VISIT GRAD.SOUTHERNCT.EDU